

Job Description:

Are you an organised number-lover with a bit of accounting experience under your belt? Want to sharpen your skills, gain exposure across multiple brands, and grow in a fast-paced team?

We're on the lookout for a **Junior Accountant** to join our Finance Team at **ABZ Group**! If you've already handled basic accounting tasks and want to take it a step further — this is your chance to level up.

Why You'll Love It Here:

- ✅ **Real Growth Opportunities** – Learn from experienced mentors and take on more responsibilities over time
 - ✅ **Multi-Brand Experience** – Work across different business units and industries
 - ✅ **Supportive Team Culture** – Friendly faces, helpful teammates, and a positive vibe
 - ✅ **Dynamic Workplace** – There's never a dull day — we move fast and work smart
 - ✅ **Modern Tools** – Get hands-on with ERP systems, Excel, and digital processes
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What You'll Do:

- 📌 **Post & Process Transactions** – Sales, bookings, invoices, payments — you'll help keep records up-to-date
 - 📌 **Reconcile Like a Pro** – Match bank statements, payment platforms, and booking reports
 - 📌 **Keep Docs in Order** – Scan, file, and organise invoices, receipts, and petty cash logs
 - 📌 **Support Payables & Receivables** – Help with invoice uploads and supplier payment prep
 - 📌 **Assist with Reports** – VAT files, utilities, admin summaries — we'll show you how
 - 📌 **Handle Admin Tasks** – Respond to emails, download statements, support ad-hoc purchases
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What You Bring:

- 🎓 Diploma or Degree in Accounting/Finance (or pursuing ACCA/ICAEW)
- 📅 1–2 years of accounting experience (internships or junior roles welcome!)
- 💻 Good Excel skills + basic familiarity with accounting software/ERP
- 📁 Detail-oriented and well-organised — you like things neat and accurate
- 📈 Eager to grow — you're not just looking for a job, but a career